



**LITTLE  
LIFE  
ACADEMY**

## **LITTLE LIFE ACADEMY – CONWAY FREQUENTLY ASKED QUESTIONS**

### What are the Hours of Operation?

Little Life Academy – Conway will follow the Conway Public School calendar.

### Hours of operation

Monday through Friday from 7:45am-3:30pm

Extended Care hours 3:30-5:15pm

### What are the Tuition Rates?

Registration fees must be paid at the time the child is enrolled or re-enrolled into the program. All ages must pay a registration fee, once per school year, upon registration and re-registration. (This includes pre-registration and it is the ONLY way we can secure your child’s placement in LLA Conway.)

### The Registration Fees are as follows:

New LLA Student .....	\$130.00
Returning LLA Student .....	\$100.00
Handwriting Without Tears Workbook – 3’s and 4’s only .....	\$13.00

### Tuition Fees are as follows:

Peace Students, Full Time M-F (177), 7:45am-3:30pm.....	\$580.00/month
All Other Students, Full Time M-F (177), 7:45am-3:30pm .....	\$565.00/month
Peace Students, Part Time M/W/F (103), 7:45am-3:30pm .....	\$380.00/month
All Other Students, Part Time M/W/F (103), 7:45am-3:30pm .....	\$365.00/month
Peace Students, Part Time T/TH (74), 7:45am-3:30pm .....	\$280.00/month
All Other Students, Part Time T/TH (74), 7:45am-3:30pm .....	\$265.00/month

**Sibling Discounts**

If you have more than 1 child attending Little Life Academy, you will receive a 10% discount off your total tuition cost EXCLUDING extended care.

**Extended Care**

After care is offered to the parents who are unable to pick their children up by 3:30pm. The following fees are in addition to the regular tuition costs.

Full Time M-F, 3:30-5:15pm (All ages) .....	\$165.00
Part Time M/W/F, 3:30-5:15pm (All ages) .....	\$105.00
Part Time T/TH, 3:30-5:15pm (All ages) .....	\$75.00
Daily Drop-in Rates (as needed) .....	\$25.00

**August Prorated Fees - Please note that August is the only month of the school year that will be prorated.**

**Tuition will be due on or before August 13, 2020**

<u>Full Time M-F, 3:30-5:15pm (All ages) .....</u>	<u>\$165.00</u>
<u>Part Time M/W/F, 3:30-5:15pm (All ages) .....</u>	<u>\$105.00</u>
<u>Part Time T/TH, 3:30-5:15pm (All ages) .....</u>	<u>\$75.00</u>
<u>Daily Drop-in Rates (as needed).....</u>	<u>\$25.00</u>

**Late Pick Up Fees**

A \$1.00 late fee is charged for every minute that a child is picked up after closing at 3:30 or 5:15pm, whichever applies to your enrollment status. The center clock is the time that is logged at arrival and departure time and the staff will document on the sign in/out if the written time differs from the facility clock. All penalty fees must be paid when you pick up your child.

**Drop-In Extended Care**

Arrangements may be made for your child to stay as a “drop in” for extended care on a reservation basis only. Parents must give at least one day’s notice, and the reservation is subject to availability. The cost for drop in extended care is \$25.00 per day in addition to regular tuition costs and must be paid in advance (the day before).

**Late Fees and Returned Checks**

Tuition payments must be made on the 1st and/or the 15th of each month. You may choose to pay the full tuition amount on the 1st with late fees starting to accrue on the 2nd of the month regardless of what day of the week this falls on. You may also choose to pay bi-

monthly and pay half on the 1st and the other half on the 15th. If you choose to pay bi-monthly, the total tuition amount is due immediately on the 15th and late fees start accruing the next day (16th) regardless of what day of the week this falls on. This may require you to pre-pay one day in advance depending on how the calendar falls. Little Life Academy has a “no pay, no stay” policy. The late fee will continue to be \$15.00 per week until the balance is paid in full. There will be a NSF (non-sufficient funds) fee of \$25.00 for all returned checks. If two checks are returned, your account will be placed on a cash only basis. There are no refunds or credits for absences, sickness, mishaps, or holidays.

### Withdrawals

Should a parent decide to withdraw a child voluntarily, a two-week written notice is required. The account must be current and paid in full at the time of withdrawal. In the event that a 2-week notice is not given, parents will still be charged and required to pay for 2-weeks of tuition. If a child is voluntarily withdrawn and the parents decide to re-enroll the child, the child will be put at the bottom of the waiting list, and a new registration fee must be paid. Spaces will not be held for children who are dropped for the last month of school in May and wish to re-enroll in the fall. You must be enrolled for the entire spring semester to be eligible for first choice of positions for fall enrollment. If you have withdrawn your child or your child has been dropped from the program, all prior balances must be paid in full before you can again be re-enrolled. This includes balances due to bankruptcy.

### Do you provide meals?

All lunches are to be provided by the parent. LLA will provide a morning snack, afternoon snack and drinks for lunch and snacks at no additional charge to the parent. If your child has a milk allergy, the parent will be required to provide their own milk alternative (must not contain any nuts).

### What are the Staff and Child Ratios?

Little Life Academy will follow the ratios established by the State of Arkansas, guaranteeing the safety and welfare of your children.

12-24 months:	1 teacher per 5 children
24-36 months:	1 teacher per 9 children
3 – 4 years:	1 teacher per 12 children
4 – 5 years:	1 teacher per 14 kids.

\*ratios will be subject to change according to state rules.

### What Items Should Be at Preschool?

Little Life Academy requires the following labeled items in your child's cubby box if applicable:

- Bag or a backpack
- ALL children will need an extra change of clothing (weather appropriate) kept in their bags at all times; please include a large zip lock sack for soiled garments.
- Each child will have a work folder sent home each day with your child's work, letters from teachers, art, and other work that your child did during the day. Please check this folder daily. You may also use it to send letters to your child's teacher or director as well.
- Labeled Diapers, sippy cups or other items needed by your child.
- Blanket and/or pillow that can be left at school. All blankets and pillows - MUST be child size. Due to DHS standards we must have a specific type of mat. For your convenience, LLA Conway will order the specific mat needed for you unless you have one from a previous year that is still in good shape.
- Personal sippy cups should be sent for 1 and 2-year-olds and will be sent home daily.
- Naptime items will be sent weekly to be laundered. Please label all items. Little Life Academy Conway will not be responsible for lost or stolen items. Please bring only enough items for one day at a time. (Do not bring a package of diapers or wipes, but keep enough for the day in your child's bag.)